

# Tyler Newland

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## Summary

Hardworking, dependable, and proactive self-starter who is passionate about customer service and finding unique solutions for individuals. Trusted with responsibility and a natural leader. Self-motivated, committed, and results-driven in any task, big or small, while maintaining friendly professional relationships.

## Highlights

- Hard Working
- Self-Motivated
- Fluent Spanish Speaker
- Fast Learner
- Team Oriented
- Punctual
- Responsible
- Goal Centered

## Experience

### **CHG Healthcare**

Data Migration Specialist

*April 2017 to Current*

- Used Microsoft Excel to transfer data from CPAS to FOX
- Timely and accurately transferred missing data
- Set and hit personal and company goals

### **KCI Inc.**

Area Supervisor

*September 2015 to April 2017*

- Conducted meetings with city inspectors and officials
- Managed the needs and desires of 9 crews of 2-3 people
- Resolved problems with employees and members
- Oversaw the training and development of other supervisors and technicians
- Set goals, tracked progress, conducted meetings, and contributed to company goals
- Managed payroll for technicians
- Worked as a field worker when needed

### **The Church of Jesus Christ of Latter Day Saints**

Service Missionary

*July 2013 to July 2015*

- Conducted training, leadership, and teamwork meetings
- Resolved problems on an individual basis
- Oversaw the training and development of others
- Set goals, tracked progress, and contributed to team goals

### **Seagull Book**

Customer Service Representative

*October 2011 to June 2013*

- Interacted with customers and solved problems
- Handled the nightly finances
- Worked as a team to hit sales goals
- Contributed to a fun working environment